



FOR OWNERS WHO RUN MORE THAN ONE INBOX

Your inbox, handled.

Every mailbox you run — nothing moves until you say so.

Mailroom reads each inbox, sorts it, drafts the replies, flags what matters and writes the to-dos — then waits. You review one list, tick what you agree with, and click Apply. It runs inside Client Ethos, so the action items land on your task board, not in another app.

AI inbox tools

One inbox, one seat, acting on their own. You find out what they did afterwards.

Mailroom

Up to eight inboxes in one console. Proposes, you approve. A receipt after every run, and an Undo.

Human assistants

\$2,000+ a month, on their schedule. Good — until they're out, or you have five accounts.

How a run works

Manual whenever you like, or automatically at the hour you choose — before you sit down.

- 1 Pick a mailbox.** Any of your connected accounts — personal, company, a brand, a support box. Each stays its own identity.
- 2 Tick what to do.** File · Create folders · Needs a reply (drafted) · Meeting requests · Pay attention · Create to-dos.
- 3 Review the list.** One row per message: what Mailroom suggests, the folder, the draft. Accept, Trash or Leave. Star it, keep it unread, add a to-do.
- 4 Apply.** Gmail updates in seconds; Thunderbird, Outlook and your phone follow on their own. You get a receipt — and an "Undo this run" button.

Personal · johnallegretti3@gmail.com

Daily · last 3 days · 41 to review

✓ Accept Trash Leave	Harbourline Capital Master services agreement — awaiting your signature Pay attention · money/legal · starred, on your _ToDo list	Legal/Harbourline To-do: Sign the Harbourline MSA · due Sep 22 suggested
✓ Accept Trash Leave	Dana Whitfield Re: proposal questions before Thursday Needs a reply · draft written in your voice · send from here or save for Thunderbird	Clients/Quovis Group Reply drafted · 74 words
Accept Trash Leave	Zenith Lead Machine Last chance: 10,000 leads for \$99 File · cold outreach · "always trash this sender" rule offered	Trash 30 days to recover

Ready · file 36 · trash 4 · leave 1 in inbox · 0 undecided

✓ Apply 40



SIX FUNCTIONS, EACH ONE A TICK-BOX

File all open email

Everything that can leave the inbox, into your existing folder tree. New folders only when nothing fits — never a number prefix.

Needs a reply — drafted

Only real people writing to you. A short reply in your voice, with your signature. Send it, save it as a draft, or keep it for later.

Meeting requests

Someone wants a time: the draft offers your booking link and acknowledges the times they proposed.

Pay attention

Money owed, legal, a client with a deadline, a security notice. Starred and put on your _ToDo list — judged by content, never by the sender's "URGENT".

Create to-dos

"Sign the agreement by Friday" becomes a task on your Client Ethos board, with a due date and a link back to the email. You approve each one.

Auto-run

Personal at 6 AM, company at 8. Each mailbox on its own schedule, its own functions. An email tells you the list is ready.

The rule that makes it safe: a run only proposes. Nothing is filed, trashed, sent or created until you click Apply — and every run can be undone as a whole for 30 days. Trash means Gmail's Trash, never a hard delete.

How it compares

Against the tools a busy owner is most likely to be shown. Vendor prices as published, September 2026.

	Mailroom	Fyxr	Superhuman	SaneBox	Assistant firm
Inboxes per user	Up to 8, one console	1	1	1	As agreed
Who decides before mail moves	You and AI — every run	The AI	The AI	The AI	The assistant
Keep your mail app	Yes — Gmail, Thunderbird, Outlook, phone	Yes	No — replaces it	Yes	Yes
Receipt + undo per run	Yes	—	—	—	Ask them
Action items become CRM tasks	Yes, in Client Ethos	—	—	—	Manually
Scheduled, waits for you	Yes, per mailbox	Continuous	Continuous	Continuous	Their hours
Price	First inbox included · \$29 / extra inbox / mo	\$30 / user / mo	\$25 / user / mo	\$7+ / mo	\$1,995+ / mo

Mailroom works with Gmail and Google Workspace accounts today. Microsoft 365 / Outlook.com accounts are on the roadmap.

Who it's for

- ✓ Owners and principals who run two or more inboxes — a company, a personal, a second business, a brand
- ✓ Anyone who has paid for an assistant just to keep email under control
- ✓ Teams that want the action items out of the inbox and onto a board the team can see
- ✓ People who will not hand an AI the keys to send or delete on its own

\$29 per extra mailbox, per month

Your first mailbox is included with Client Ethos (from \$495/mo, flat, per organization). Add the others as you need them — no per-seat charge, no contract.

Setup: connect each mailbox with a Google sign-in. Company Workspace accounts connect with no sign-in at all.

See it run on your own inbox

Bring one messy mailbox to a 30-minute call. We'll connect it, run it in front of you, and you'll decide what to Apply. Nothing moves until you say so — that's the point.

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